

November 10, 2016

Sylvie Tremblay
c/o Foothills Memorial Chapel
Box 6358
Edson, AB T7E 1T8

Re: Unlicensed activity as a funeral director/embalmer

Dear Ms. Tremblay:

The issue of unlicensed activity performed at the Foothills Memorial Chapel, under The Caring Group Corporation ownership, was brought before the Alberta Funeral Services Regulatory Board for review and a decision. On October 13, 2016, at the Board meeting in Red Deer, Alberta a decision was reached and this decision is as follows.

The section of the *Funeral Services Act* which has been contravened is from Section 3(2) which states: "No person shall, unless that person holds a funeral director licence, solicit to enter into or enter into a funeral services contract as agent for a person who holds a funeral services business licence." The Administrative Penalty for this contravention is under Schedule 4 of the *Funeral Services Act* General Regulation, which indicates a penalty in the amount of \$1500.

This decision is based on the evidence collected during the opening inspection of the Foothills Memorial Chapel, which showed three contracts were signed by you, one on July 19, 2016 and two on August 8, 2016. On July 28, 2016, you were informed that you did not hold a current licence and still two contracts were entered into, after that information was provided and prior to the licence being issued. In addition, the Board felt that you knew or should have known that you did not hold a current licence, based on your past experience as a licensee in the funeral industry.

The Administrative Penalty is payable to the Alberta Funeral Services Regulatory Board and payment in the amount of \$1500, is due on December 12, 2016. An appeal of this decision can be made according to Section 34.2 of the *Funeral Services Act*.

If you have any questions please contact me directly.



Karen Carruthers
Executive Director
Alberta Funeral Services Regulatory Board